

KAPOHO BEACH COMMUNITY ASSOCIATION
Board Meeting Minutes, 03/13/10
the Samelson residence

Present:KBCA Board members: Harry Samelson (President), Gladly Christenson (Secretary), Merrill Schrieber, Joy Dillion, Fran Chang, Barbra Bell
KBCA Members: John Barsell, Mitch Aragon, Glorious Schrieber
Non-members: Arjuna McGowen (Recording Secretary)

1. CALL TO ORDER:

The meeting was called to order at 10:06 AM by Harry

2. ADMINISTRATIVE MATTERS:

Approval of the Minutes of January 16, 2010 meeting minutes – Gladly Christenson

***Action: Motion** by Barbara to approve the minutes from the January 16; seconded by Joy.
Motion passed unanimously.

3. AGENDA ADDITIONS

No additions

4. REPORTS OF OFFICERS:

A) Presidents Report - Harry

- Harry was contacted by a person who claimed that the exit gate spikes punctured a tire..

***Clarification:** The only way tires can be punctured at the exit gate is if the driver allows the vehicle to roll backward on the spikes. Car damage on exit gate spikes due to driver error is not the board's responsibility.

B) Treasurer's Report – Harry\

- As of February, \$25,000 has been received in KBCA dues.

Special assessment ballot

- The amount of the assessment is based on projected road upkeep and repair costs.

- There will be a mailing party for special assessment ballots on March 22nd at 10:30 at Harry's house.

- Ballot is to be returned by April 16th.

C) Secretary's Report – Gladly

- Nothing new to report

5. COMMITTEE REPORTS

A) Road Committee – Merrill

- Road maintenance is under way; 4 hours a week for two workers.

- Gate closure time will be decreased.

- Large trucks should not go through the exit gate until the straightening process is complete

B) Coqui committee – Joy

- Sprayer canopy has blown down.

***Action:** Mitch Aragon volunteered to house the sprayer

C) Video Surveillance committee – Gladly

- Contact Gladly for video files.

D) Gate Committee/Gate Openers – Harry

- Wooden arm motor may need to be replaced in the future.
- Speeding up the closure time may help prevent the gate from getting damaged

E) Gate Passes – Gladys

- We have issued one gate pass to building inspectors. Framing and plumbing inspectors can borrow the gate pass issued to Kelvin Kelii, the electrical inspector.

F) Mail Box committee - Merrill

***Action:** Barbara assumed chairmanship of the Mail Box Committee.

H) Neighborhood Watch – Fran

- There have been seven tailgating calls this month.
- Fran would appreciate information on anyone harvesting coconuts in the subdivision.
- Bicycle patrols take place periodically. Anyone who patrols, even informally is asked to call Fran and report suspicious activity.

I) Green Committee – Fran

- Complaints have been received about the oleander planted by Champagne Ponds. These plants may be removed.
- Residents are encouraged to ask their gardener where their green waste is being dumped.

J) Welcome Committee – Joy

***Action:** Joy agreed to update welcome procedures.

OLD BUSINESS:

A) Bookkeeper discussion

- Who owns the KBCA financial files?
 - How is KBCA billed for bookkeeping?
- *Action:** Roger will be consulted for these answers.

B) Procedures Committee status update

- Written procedures should be in place for large expenses and other board actions and duties.
- The bylaws committee may be repurposed for this committee.

C) Signage/Dead end sign for Hokulani/Kekailoa/Stop sign at Red Road – Harry

- The “Wrong way sign” will not be reinstalled after exit gate straightening
- *Action:** Harry agreed to pick up the finished “Dead End” sign for Hokulani/Kekailoa.
- A new “Private Road” sign will be placed at the entrance to Kapoho Beach Road.

D) Annual audit

***Action:** Harry will send an e-mail to get the audit process moving.

NEW BUSINESS:

A) Tsunami Procedures - Harry

- It was decided that only the exit gate would be opened in case of tsunami warnings.

B) Luana Place

- Luana Road sign. will be changed to Luana Place when new street signs are made

NEXT MEETING

The next meeting will be held on April 17th. 10Am at the Samelson Residence.

ADJOURNMENT:

Meeting was adjourned at 11:45 PM by Harry Samelson, President

Respectfully submitted,

Glady Christenson, Secretary